



December 1, 2014

Alan Wong, Massage Therapist
[REDACTED]

RE: Termination of Employment

Dear Alan,

I have been informed that an investigation was completed on 11/20/2014 by the Office for the Prevention of Harassment and Discrimination. It was determined that you violated the University of California Policy on Sexual Harassment and Sexual Violence. I am therefore terminating your contract employment as Massage Therapist 2 on December 1, 2014 in accordance with Section G. "Termination and Renewal of Appointment" in your Employment Agreement for the period 1/1/2014 – 7/31/2015.

Please be advised that we expected you to be available at home during your investigatory leave for a meeting. Because you were not and [REDACTED] your final check is available for pick up at the Customer Service window at the RSF between Monday – Friday from 9 am – 7pm. When picking up your check, please return all UC property including your ID and keys.

Enclosed please find your Unemployment Insurance Notice Letter for use with the Employment Development Department (EDD) as appropriate. Feel free to contact Thanh Khuu at tkhuu@berkeley.edu in the Campus Shared Services Center with any questions on these matters that you might have.

Sincerely,

A handwritten signature in black ink, appearing to read 'Miwa Natsuki'.

Miwa Natsuki
Supervisor, Recreational Sports

cc: Mike Weinberger, Director of Recreational Sports
Personnel File